



## **DAVIDSON COUNTY VETERANS COURT ATTORNEY CHECKLIST**

- Attorney and client consult on suitability to pursue admission to DCVC.
- Client reviews DCVC Participant Handbook and indicates understanding of the program.
- Client informs attorney of wish to apply for consideration to enter DCVC program.
- Attorney completes application.
- District Attorney reviews application and agrees/does not agree to DCVC consideration. If District Attorney does not agree, attorney may request hearing before originating judge.
- If District Attorney agrees, attorney obtains D.A. signature on DCVC application.
- Attorney assembles necessary documentation listed on DCVC application and submits application packet to DCVC Coordinator as quickly as possible.
- Once application packet has been submitted, DCVC Coordinator considers application for participation in treatment program.
- Attorney discusses treatment program and DCVC Contract with client and confirms client intent to participate in program.
- Client informs DCVC of their wish to enter into the treatment program. Client signs contract and referring attorney is relieved pending graduation or removal from DCVC program.
- Questions and applicant submissions should be directed to Erica Gehle, Veterans Court Client Specialist. Email: [EricaGehle@jis.nashville.org](mailto:EricaGehle@jis.nashville.org) or Telephone: 615.862.8320